**Thesis workshop:**

First submission

Inform supervisor

Forward ‘Notification of Intention to Submit’ (NITS) forms. Do this at least 8 weeks prior to intended submission date.

Ensure to acknowledge work and ideas of others in appropriate format in the thesis.

PDF version of thesis on CD’s for each examiner.

Binding – soft bound cover.

Conclusion

Where is the field now?

What are the next big questions?

Ensure justification of what you did.

Make sure references correctly cited. Any referencing style is fine, just be consistent. Put references at the end of chapters.

Advisor is a good person to examine your thesis.

The viva

Discuss likely viva questions with your supervisor.

Give a pre-viva seminar to the school (£50 drinks)

What are the weaknesses of the thesis?

Expect to be asked to summarise your findings in 5 minutes at start of viva.

Normal viva is 2-4 hours.

Ensure the thesis provides a critical appraisal of the literature.